Before You Build: The Avalaunch Project Checklist

1. PURPOSE: Who will use the space? What must it enable? What is essential and what can wait?

2. SITE: Confirm location, access, boundaries, ownership documentation and existing conditions with qualified advisers. Identify surveys and investigations needed.

3. BRIEF: Record room/space needs, capacity, equipment, future expansion and maintenance needs.

4. BUDGET: Set an overall budget covering design, approvals, construction, services, specialist work and contingency. Separate confirmed costs from estimates.

5. DESIGN & APPROVALS: Identify the designers, engineers and specialists required. Establish applicable approvals before works begin.

6. SCOPE: Agree what is included, excluded and supplied by others. Define quality, specifications and responsibilities in writing.

7. PROGRAMME: Establish realistic milestones and dependencies. Identify long-lead items and decision deadlines.

8. DELIVERY: Agree communication, reporting, payment milestones and how changes will be approved.

9. HANDOVER: Define inspections, testing, documents, defects arrangements and maintenance requirements.

For studios and specialist spaces: establish the acoustic and technical performance brief with the relevant qualified specialists before committing to construction details.

Next step: Send your location, intended use, available drawings, budget range and target timing to **info@avalaunch.com.ng.**

This checklist is a planning aid, not project-specific technical, legal or cost advice.